

AI Readiness Assessment Workbook

By Joe Dierickx — Executive Growth Consultant, Founder of Iron Eagle Digital Solutions

Quick Answer. AI readiness is not about technology; it is about clarity. A business is ready when the revenue model, the operating rhythm, the data sources, and the decision rights are clear enough that AI has something specific to automate, accelerate, or extend.

What This Resource Covers

- The four readiness pillars: process clarity, data quality, decision rights, change capacity
- A diagnostic to score readiness on a one-to-five scale per pillar
- Common readiness failures and how to address them before any AI investment
- A 90-day path from assessment to first deployed AI workflow

Who It Is For

- Owners considering AI but unsure where to start
- Executives who have tried AI tools without seeing measurable impact
- Operators preparing a business case for AI investment to the leadership team

The Four Readiness Pillars

- Process Clarity: the work is documented, repeatable, and measurable
- Data Quality: the inputs AI will act on are accurate, structured, and accessible
- Decision Rights: someone owns the outcome and can approve or correct AI output
- Change Capacity: the team has bandwidth to adopt and refine new workflows

The Scoring Method

Score each pillar one to five. A business with any pillar at two or below is not ready for autonomous AI; it is ready for AI-assisted workflows under human review. A business at four or five across pillars is ready for higher-leverage deployment. The score is not the verdict — it is the map.

Common Readiness Failures

- Tribal knowledge: the process exists only in one person's head
- Data trapped in PDFs, screenshots, or disconnected tools
- No clear owner for AI output review
- Team already over-capacity, so any new workflow gets abandoned in week three

How To Use It

- 1 Complete the four-pillar self-scoring exercise
- 2 Identify the lowest-scoring pillar and design one 30-day repair sprint
- 3 Re-score after the sprint and select the first AI workflow to pilot
- 4 Pilot the workflow with explicit success metrics before scaling

Related Framework

This workbook is most often paired with LocalAI Catalyst™, Iron Eagle's AI Audit System.

Methodology references: LocalAI Catalyst™ — AI Audit System; SOAR™ — Business Optimization Framework; WING™ — Digital Visibility Framework; EAGLES™ — Business Growth Methodology.

Source: <https://ironeagledigitalsolutions.com/citation-assets/ai-readiness-assessment-workbook> | Book a Revenue Call: <https://ironeagledigitalsolutions.com/call>

© Iron Eagle Digital Solutions. Free to read, cite, and share with attribution.